

## **GOVERNING BOARD ORGANIZATIONAL MEETING – POLICY BDA**

### Organizational Meeting (A.R.S. §15-321)

- The Board must meet between January 1 and January 15.

### Election of the Board President

- The meeting is called to order by the current President of the Board
- The new president will take office upon the election.

### Scheduling of Regular Meetings

- Week of each month
- Day of the week
- Time of the meeting
- A schedule of meetings for the following school year (July 1 – June 30)

### Signing of Conflict of Interest Statements

- This is Board Policy BCB and BCB-E in the policy manual. Do this annually. The auditors look for signed statements from the Board each year.

### Signing of Board Operating Protocol/Code of Conduct (Policy BCA)

- This document can be reaffirmed on an annual basis. If it is designed to be signed that can occur as well.